

## Audrey N. Glickman

The purpose of life is to serve.

### Employment Highlights

**Rabbi's Assistant, Congregation Beth Shalom.** Organize, coordinate the calendar, prepare and send correspondence and communications including weekly Bulletin, organize persons and materials for classes, services, workshops, seminars, and meetings for senior rabbi and the religious services and adult education committees of Conservative synagogue. Answer congregant questions about the Law.

**Scenic Neighborhood Coordinator, Scenic Pittsburgh.** Read, wrote, and advocated for zoning and other municipal, county, and state laws. Advocated for scenic environment, elimination of blight. Worked with goals of a municipality toward community buy-in.

**Chief of Staff, Office of Pittsburgh City Council President.** Researched, wrote, negotiated, and advocated for legislation; wrote correspondence, opinions, speeches, press releases, proclamations, and resolutions; represented the Councilwoman at board and community meetings; served on ACCBO board (distributing monies to CBOs); reviewed budgetary and legislative documentation; handled constituent concerns and issues; managed the staff; coordinated the calendar; organized meetings large and small; and maintained records. Answer constituent questions about the City Code.

**Police/Domestic Violence Project Manager, Office of Pittsburgh City Council President,** arranged Post-Agenda Hearing on Domestic Violence, Policing and the Community. Coordinated with nonprofits, brought in national, statewide, and local experts to testify, researched and developed strategy. Also managed the Councilor's office while his staff was on leave.

**Deputy Finance Director, People for Peduto.** Second Pittsburgh mayoral campaign. Fundraising and data organization.

**Managing Director, Mary Miller Dance Company.** Nonprofit founded in 1985. Position included all aspects of production; development; marketing/PR (including graphic design); website design, creation and maintenance; finance; and communications.

**Director of Finance and Operations, Pittsburgh Musical Theater.** Nonprofit, two divisions. Responsible for all finances, payroll, and personnel matters; overseeing production; creating, negotiating and monitoring all contracts with labor unions, insurers, vendors, rightsholders, lessees, lessors, and independent contractors; and overseeing the management and maintenance of daily company operations.

**Training Coordinator, Buchanan Ingersoll Professional Corporation.** Included managing staff, arranging and coordinating ongoing training.

**Legal Secretary, Buchanan Ingersoll Professional Corporation.** Corporate finance and securities, banking, trademark, intellectual property, banking and bankruptcy law. Included drafting and preparing contracts, securities filings, correspondence, and other documents; reproduced graphic art for trademark registration applications, wrote for and assisted in layout and preparation of monthly inhouse publication, Staff Representative to Internal Communications Committee, and ongoing assistance to staff on computer usage. Answer client questions about the law.

**Media Production Assistant, Ketchum MacLeod & Grove Advertising.** Supported Media Planning Section and portion of Research and Buying Sections. Completed in-house training program in media planning. Also served as swing camera operator and lighting consultant for audio/visual department.

**Proofreader, Pennsylvania Health & Fitness Magazine and Pittsburgh NOW!** Several years for publications of Spence Publishing, Inc.

### Organizational Affiliation Highlights

**Member, Former Secretary/Treasurer, VoteAllegheny.** Also previously Secretary/Treasurer of statewide VotePA. Nonpartisan organizations, advocating safe, secure, accessible, recountable, voter-verified voting systems, and active participation by all citizens in the electoral process.

**Member and Former Chair, Gertrude Stein Political Club of Greater Pittsburgh.** Multipartisan rights advocacy organization.

**Board of Directors, Squirrel Hill Historical Society.** Active presenting and preserving organization.

### Prior Organizational Affiliations

**Board of Trustees, Tree of Life \* Or L'Simcha Congregation, 2014-2018.** Conservative congregation, dating to 1864.

**Member, Greenfield Community Association, Transportation and Development Committee.** CBO active in strong, diverse community.

**Board of Directors, Mary Miller Dance Company.** Nonprofit modern dance company.

**Board of Directors, SchoolTime Theatre, Inc.** Nonprofit professional educational theatre company (Actors' Equity union TYA contract).

**Producing Member, Theatre Committee, JCC of Pittsburgh.** Theatrical production, full-scale. Created a manual for producing shows.

**Founding Member, Allegheny County Transit Council.** Citizen's advisory committee to the Board of the Port Authority of Allegheny County. Served as Secretary, member of Executive Committee.

**Representative Member, Greater Pittsburgh Arts Alliance.** Advocacy for arts organizations, artists. Represented the Mary Miller Dance Company.

**Various Political Campaigns.**

### Education

B.A., Theatrical Production, University of Pittsburgh, minor in English Writing and Performance Theatre.

Diploma, Digital Design, Art Institute of Pittsburgh, 2006.

Graduate of fellowship program of the Center for Progressive Leadership, 2007.